

<b>DECOTEK</b>	<b>Job Specification – Project Lead</b>	<b>Sensitivity Level – [S]</b>
		[G] General
		[S] Sensitive
		[HS] Highly Sensitive

**Product Development/Project Engineer**

**Job Summary:**  
 As Product Development/Project Engineer you will co-ordinate the project team reporting directly to the Product Development Manager, and you will be responsible for managing New Product Introductions.

**Department:** Product Development  
**Reports to:** Product Development Manager  
**Direct Reports:** 0

**Principal Accountabilities:**

- Customer Liaison
- Manage Customer Contracts and the Contract Review Procedure
- Manage the Product Design and Process Design
- Project Management of new product introductions
- Development and protection of Decotek Automotive intellectual property and know how.
- Provide Project Engineering support to Production as required.
- Compliance and development of Procedures related to IATF TS 16949 / ISO 14001, or other such standards as may be adopted by Decotek Automotive.
- All responsibilities should be undertaken in a spirit of Continuous improvement, striving for excellence and adoption of Best Practice.
- Lead Project teams
- Adherence of the project teams to Engineering Change control
- Adherence of the Project to Internal Gate timing
- Adherence of the Project teams to Customer Timing and Commitments
- Adherence of the Project teams to Project Budgets
- Maintenance of customer Portals
- Representation at customer locations as requested by Management

**Skills and Experience:**

- Third level Qualification in Manufacturing, Engineering, Science, or other relevant discipline.
- Previous experience working in a Project management role supporting Manufacturing.
- Previous experience in the automotive industry is an advantage.
- Project Management Qualification is an advantage.
- Excellent interpersonal and communication skills.
- Ability to work well under pressure and manage to deadlines.
- Fluency in German is Essential

**Position is based in Collinstown Ireland**

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